

CORPORATION OF THE TOWNSHIP OF GREATER MADAWASKA

CAO MONTHLY REPORT

January 2008

The following activities have been on-going since the last report to Council:

Staffing

1. There are no staffing issues outstanding at this time.

On-going Projects

1. **Waste Management** – This project is progressing as per the schedule, although some delays are being experienced. In particular, the waste site surveys are posing some problems for the design engineer, and may have to be reviewed. It is now anticipated that the final designs will be completed by March 2008, which will delay the construction tender call by approximately one month.
2. **2007 Expenses** – The final expenses for 2007 have now been posted, and the Deputy Treasurer has closed off the year. Any invoices received as of Monday January 28th will be posted to 2008 unless they have been specifically set up as a receivable for 2007. Based on the current standing, it is anticipated that there is a surplus in operational expenses for 2007. This will be confirmed during the 2007 Audit.
3. **Emergency Management** – Work is now commencing on the 2008 Compliance program, as required by the Emergency Management Act.

Community Meetings and Group Interaction

For the month of January I have participated in the following meetings in addition to routine business of the municipality:

January 15 th , 2008	Rob Wood/Bill Hewson	Strategic Plan
January 23 rd , 2008	Tyler Peters	Waste Management
January 24 th , 2008	Peter Emon/Don Mercer	North Frontenac Meeting
January 25 th , 2008	County	Performance Mgmt

Council Member Interaction

Throughout the month of January, I have had various meetings with members of Council regarding specific and general topics. I have met with Reeve Emon on several occasions to discuss municipal issues and supervision items.

Topics discussed with Council members included:

- Noise Audit
- Logging Issues
- Meeting Schedules
- Environmental issues
- Financial Statements
- Budget

Upcoming Meeting Schedule

Meetings for the month of February 2008 are as follows:

February 7 th 2008	Standing Committees as per normal schedule
February 14 th , 2008	Committee of the Whole Meeting – 4:00 PM
February 21 st , 2008	Council Meeting – 4:00 PM

Respectfully Submitted,
Township of Greater Madawaska

John Baird, RRFA, CMM III
Chief Administrative Officer