

CORPORATION OF THE TOWNSHIP OF GREATER MADAWASKA

CAO MONTHLY REPORT

February 2008

The following activities have been on-going since the last report to Council:

Staffing

1. There are no staffing issues outstanding at this time.

On-going Projects

1. **Waste Management** – This project is progressing. It is anticipated that final designs for the Waste Transfer Stations will be ready by the end of March. Tendering for construction will occur shortly after that. Greenview is currently reviewing and preparing budget estimates for the project that will be presented to Council during the next presentation to Council.
2. **2007 Audit** – The 2007 Audit process will commence in the next 2 weeks. The municipal auditor will be spending the week in the office, reviewing records and documents in preparation for completing the year end.
3. **Municipal Liaison** – Cllr Mercer and I attended a joint meeting with the Township of North Frontenac, Township of Addington Highlands, and the Township of Lanark Highlands on January 24th, 2008. The purpose of the meeting was to discuss areas of joint interest between the four municipalities. The meeting was very interesting, as all municipalities were grappling with waste management, cost of consultants, infrastructure issues and the like. The meeting concluded that there was a value in cooperating with each other on areas of joint concern. This will commence with each municipality inviting the others to participate in minister meetings at the upcoming Good Roads convention. It was also agreed that the meetings would continue on a quarterly basis, with the next meeting being hosted in Greater Madawaska some time in May or June of this year.
4. **Emergency Management** – The municipality will be participating in the planned County wide Emergency exercise in 2008. A committee was formed for planning the event, which will likely occur sometime in the fall of 2008. The County Wide exercise will count as the municipality's exercise obligation under the 2008 compliance program.

5. **Speed Sign** – The municipality has received the invoice for the Speed Sign approved by Council. The municipal cost was \$2926.25 of the \$14,561.00 total price.

Community Meetings and Group Interaction

For the month of February I have participated in the following meetings in addition to routine business of the municipality:

January 26 th	ARES Seminar (Emergency management)
February 8 th	Peter Mirsky (various issues)
February 10 th	Noise By-Law and Enforcement Public Meeting
February 11 th	Rob Wood/Bill Hewson (Strategic Plan Vision)
February 12 th	Darrin Ullerick/Maureen Brennan (Calabogie Peaks)

Council Member Interaction

Throughout the month of February, I have had various meetings with members of Council regarding specific and general topics. I have met with Reeve Emon on several occasions to discuss municipal issues and supervision items.

Topics discussed with Council members included:

- Noise Audit
- Logging Issues
- Meeting Schedules
- Environmental issues
- Financial Statements
- Budget

Upcoming Meeting Schedule

Meetings for the balance of February and the month of March 2008 are as follows:

February 19 th 2008	Strategic Planning Committee, 1 PM
February 23 rd to 27 th	OGRA Conference (Reeve Emon, Cllr Mercer)
March 6 th , 2008	Standing Committees as per normal schedule
March 13 th , 2008	Committee of the Whole Meeting – 4:00 PM
March 20 th , 2008	Council Meeting – 4:00 PM

Reeve Emon, Cllr Mercer, the Public Works Manager and the CAO will be attending the Ontario Good Roads Conference from February 23rd to 27th inclusive in Toronto. The municipality has requested meetings with the Ministries

of Health Promotion, Finance, MNR, Transportation, Municipal Affairs, Tourism to discuss various topics. At the time of preparing this report, the municipality is still waiting for confirmation of the approved meetings.

Respectfully Submitted,
Township of Greater Madawaska

John Baird, RRFA, CMM III
Chief Administrative Officer