

# CORPORATION OF THE TOWNSHIP OF GREATER MADAWASKA

## CAO MONTHLY REPORT

**September 2007**

The following activities have been on-going since the last report to Council:

### **Staffing**

1. Bernard Norton, Machine Operator for the Public Works Department, retired from his position at the end of July. The staff had a retirement party for Bernard at the Public Works Garage just prior to his official retirement day.
2. Jenn Fleming will be going off on maternity leave as of September 14<sup>th</sup>, 2007. The maternity leave is estimated to last for 12 months, as per Employment Standards regulations.
3. Catherine Appleyard has been hired to replace Jenn Fleming during maternity leave. Mrs. Appleyard brings previous experience in municipal work to the position, having worked for a time at the Town of Renfrew Finance Department. Mrs. Appleyard will be working 28 hours per week during the maternity leave, performing finance duties and receptionist functions at the front desk.
4. As of this report, all summer students have completed their positions for the 2007 summer season. Reports on activities are being prepared and will be submitted for final grant payments in the near future.

### **On-going Projects**

1. **Waste Management** – Council approved the RFP for the Waste Transfer Station site designs at a special meeting held on August 27<sup>th</sup>, 2007. Preliminary design meetings are slated to be held early in September. The target is to commence design of the Norway Lake Transfer Station first, with construction being slated for later this fall. Once completed, the designs for the rest of the sites will be commenced.
2. **Legal Issues** –The Leave to Appeal hearing is scheduled for October 9<sup>th</sup> 2007 at 10 am in Ottawa Divisional Court.
3. **Noise By-Law** – The BLEO officer continues to deal with filed complaints under the provisions of the Noise By-Law. As the operating season comes to a close, the BLEO will be preparing a detailed report for

presentation to Council in October. The report will include a summary of the summer, impressions from the BLEO regarding the season, and recommendations from the BLEO perspective regarding the 2008 operating season.

4. **Mandatory Audit** – The first stage of the mandatory audit for the Calabogie MotorSport Track under the Noise By-Law was conducted on July 31<sup>st</sup>, 2007. The work that day measured car operations. The second day is scheduled for September 15<sup>th</sup> or 16<sup>th</sup> (weather dependent) and will monitor motorcycle operations. Once completed, Dr. Williamson will prepare a detailed report on the results of the audit and will present these results to Council.
5. **Griffith Office** - Following a break for the summer, office staff will commence attending the Griffith Office once per month in September. The scheduled date is September 26<sup>th</sup> from 10 am to 2 pm. This is the due date for the taxes, so it is anticipated that the office will be busy that day.
6. **AMO Minister Meetings** – The Reeve, Cllr Pratt and Cllr Ryan along with the CAO participated in a meeting with Minister David Ramsey of the Ministry of Natural Resources during the recent AMO meetings. The meeting was to discuss the logging truck use of municipal roads, to raise a request for a share of stumpage fees and to discuss the bear situation specific to Black Donald Waste Site. The Reeve and CAO also met with Minister Donna Cansfield (Minister of Transportation) and Minister James Bradley (Minister of Tourism) to discuss provincial highways and tourism funding respectively. The meetings were productive, however it is difficult to assess the potential results. The Reeve also had an opportunity to discuss the municipal issues with Premier McGinty in an informal setting. Copies of presentations from the municipality were given to all ministers and the Premier. An opportunity was also available to present the issues and documentation to the local MPP John Yakabuski.

### **Community Meetings and Group Interaction**

Since the last report I have participated in the following meetings in addition to routine business of the municipality:

August 19 <sup>th</sup> to 22 <sup>nd</sup>	AMO Meetings in Ottawa
August 22 <sup>nd</sup>	Meeting with Fred Dean in Calabogie
August 27 <sup>th</sup>	Meeting with Chimo Park Corporation delegation

## **Upcoming Meeting Schedule**

Meetings for the month of September are as follows:

September 6 <sup>th</sup> , 2007	Various Committee Meetings – various times
September 11 <sup>th</sup> , 2007	COTW – Griffith Community Hall
September 12 <sup>th</sup> to 14 <sup>th</sup>	OEMC Conference – Kingston
September 20 <sup>th</sup> , 2007	Council meeting – Calabogie

For the information of Council, I have been appointed to the Communications and Marketing Committee of the AMCTO for the 2007/2008 year. This is the 2<sup>nd</sup> year of appointment to this committee. Committee meetings are held in Mississauga on the 3<sup>rd</sup> Friday of every month, commencing in September, 2007. All expenses regarding participation in this committee are covered by the AMCTO.

Respectfully Submitted,  
**Township of Greater Madawaska**

John Baird, RRFA, CMM III  
Chief Administrative Officer