

CORPORATION OF THE TOWNSHIP OF GREATER MADAWASKA

CAO MONTHLY REPORT

March 2007

The following activities have been on-going since the last report to Council:

Staffing

1. There are no staffing issues at this time.

On-going Projects

1. **Waste Management** projects are on-going. Greenview Environmental is working on various components of the project including hydro, detailed design and applications for certificates of approval. Several meetings will be occurring in the near future with MOE, Hydro and RDI Systems to move the project along.
2. **Griffith Office** – Staff from the municipal office will be available in Griffith on Wednesday March 28th 2007 from 10 am to 2 pm. Services to be available include purchase of dog tags, tax questions, general inquiries, etc.
3. **Clothing Orders** – This is currently being worked on and will be submitted in the near future. If Council wishes to participate, please contact the Deputy Clerk in the next few days.
4. **Legal Issues** – There is only one outstanding legal issue at this time. Currently there is no word on the next step in this action. The municipality is awaiting word from the court in Pembroke before taking the next steps.
5. **Asset Management** – As Council is aware, asset management will be a major requirement for financial statements in the next 3 years. Work for the development of an asset list will need to commence in 2007. Several training sessions for Council and municipal staff will be coming up in the next few months. As they become available, Council will be kept informed. In the meantime, the municipality is eligible for a COMRIF Grant of \$7,000.00 to help offset asset management costs (anticipated to be in the order of \$45,000.00). The grant application is being worked up now, and will be submitted prior to the March 31st deadline. Asset Management is a requirement being “forced” on municipalities by the province and as such, there is little municipalities can do to avoid the

process. It must be stressed that the process to develop the asset management program is extremely complex and time consuming. As such, existing staff resources are not adequate to implement the program. As this item develops, the deputy Treasurer will be bringing several proposals to Council with respect to assistance for achieving compliance with the program requirements, both from the software and human resources aspects.

Community Meetings and Group Interaction

Since the last report I have participated in the following meetings in addition to routine business of the municipality:

February 8 th , 2007	Bill 130 Municipal Act Training
February 10 th 2007	Winter Carnival
February 16 th 2007	CAM Meeting
February 24 to 28 2007	OGRA AGM and Conference
March 10 th 2007	Great Canadian Sliding Party

Upcoming Meeting Schedule

Meetings for March/April are as follows:

March 22 nd , 2007	Renfrew County Clerks/Treasurer's Association
March 23 rd , 2007	Renfrew County Tax Policy Working Group
March 26 th , 2007	Budget Committee meeting (all day)
March 28 th , 2007	Griffith Office
April 5 th , 2007	Standing Committee Meetings (various times)
April 12 th , 2007	Committee of the Whole – Griffith Community Hall
April 19 th , 2007	Council Meeting – Calabogie Municipal Office 7 PM

Respectfully Submitted,
Township of Greater Madawaska

John Baird, RRFA, CMM III
Chief Administrative Officer